

# SUTTER COMMUNITY SERVICES DISTRICT

## REGULAR MEETING

Monday, January 8, 2024

6:21 P.M.

-MINUTES-

### DIRECTORS PRESENT

**David Williams, President**  
**Joel Farias, Jr., Vice President**  
**Jim Barringer, Director**  
**Gregg Burgess, Director**  
**Brandon Hunt, Director**  
**Laura Jones, Board Secretary**

### CALL TO ORDER

Board President David Williams called the meeting to order at 6:26 p.m., leading the Pledge of Allegiance to the Flag.

**PUBLIC PARTICIPATION:** None.

**CORRESPONDENCE:** None.

### CONSENT CALENDAR

- A. December 2023 Regular Meeting Minutes
- B. December 2023 Expenditures
- C. December 2023 Operator's Report

**On motion of Vice President Joel Farias and seconded by President David Williams and approved by those present, the Board approved the consent calendar. 5 ayes**

### Manager's Report

- A. Advised Board that Tesco would be installing the new auto dialer at Well 3 on January 11, 2024.



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- B. Advised Board that SCSD submitted the financial statements and budget to Maria at State Water Resources Control Board regarding the grant application for the tank. The additional items she had requested would be provided by District Engineer.
- C. Advised Board regarding the information received from Sutter County Public Works regarding the tentative subdivision, South Butte Estates, on Perry Avenue/Irwin Avenue and potential request for SCSD to provide water service to some or all of the lots.

**Discussion & Action Item**

- A. Board hired Laura Jones to fill the General Manager position as of January 1, 2024.
- B. Board voted to increase salary of Water Operator. 5 ayes.
- C. Advised Board the ad for the Administrative Assistant position would be posted that week.
- D. Advised Board that Chief Operator, Ramon would be retaking his backflow certification written exam on February 5 and the hands-on portion on February 10, 2024.
- E. Discussed ethics training. The website that is normally used for training is no longer available. Advised Board I would try to find additional options for the training.
- F. In discussing the South Butte Estates, it was agreed further discussion would be held with District Engineer for his input.
- G. Agreed GM would follow up with District Engineer regarding tank update.

**MEETING ADJOURNED AT 7:25 p.m. IN MEMORY OF: Nancy Doolittle**

DATE: 2/1/24

SIGNATURE: Laura Jones  
Laura Jones/Board Secretary