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## REGULAR MEETING

**Monday, January 6, 2025**

**6:37 P.M.**

### **-MINUTES-**

#### **DIRECTORS PRESENT**

**David Williams, President**  
**Joel Farias, Jr., Vice President [Absent]**  
**Gregg Burgess, Director [Absent]**  
**Brandon Hunt, Director**  
**Robert Ripley, Director**  
**Laura Jones, Board Secretary**

#### **CALL TO ORDER**

Board President David Williams called the meeting to order at 6:37 p.m., leading the Pledge of Allegiance to the Flag.

**PUBLIC PARTICIPATION:** None.

**CORRESPONDENCE:** None.

#### **CONSENT CALENDAR**

- A. December 2024 Regular Meeting Minutes
- B. December 2024 Expenditures
- C. December 2024 Operator's Report

**On motion of President David Williams and seconded by Director Brandon Hunt and approved by those present, the Board approved the consent calendar. 3 ayes. 2 absent.**

#### **Manager's Report**

- A. Advised Board all three batteries had been replaced on electric vehicle; a nut had been tightened and it is operating better. Still waiting for Raymond West to replace a solenoid.

- B. Advised Board Ramon's truck had to have the junction box and battery replaced due to a defective design and water getting in the junction box. All repairs covered under warranty.
- C. Advised Board the Support Agreement for Sensus meter reading equipment/software support had been received and paid, a new meter reading auto gun and wand had been ordered and we will be updating the software soon.

**Discussion & Action Item**

- A. Discussed drafts of shutoff policy, document retention policy and disposal of old assets policy. The Board will vote on the policies at the February meeting to adopt the policies and sign the Resolution.
- B. Confirmed that Directors had taken the Oaths at the Sutter County Elections Office. Brandon Hunt and Robert Ripley had taken oaths. David Williams advised he had not done so but would make sure he got it taken care of. They will all provide copies of their Certificate of Election to General Manager.
- C. Reviewed and discussed the Agreement for Engineering Services with Sanbell and President David Williams and General Manager executed the document.

**MEETING ADJOURNED AT 7:25 p.m. IN MEMORY OF:    Lorene Wheeler  
    Concepcion Salazar  
    Joshua Kennedy**

DATE: \_\_\_\_\_

SIGNATURE: \_\_\_\_\_

Laura Jones/Board Secretary