



1880 ACACIA AVENUE
PO BOX 710
SUTTER, CALIFORNIA 95982-0710

Office # (530) 755-1733
Fax # (530) 755-1777

REGULAR MEETING

Monday, October 7, 2024

6:23 P.M.

-MINUTES-

DIRECTORS PRESENT

David Williams, President
Joel Farias, Jr., Vice President [absent]
Gregg Burgess, Director
Brandon Hunt, Director [absent]
Robert Ripley, Director
Laura Jones, Board Secretary

CALL TO ORDER

Board President David Williams called the meeting to order at 6:23 p.m., leading the Pledge of Allegiance to the Flag.

PUBLIC PARTICIPATION: None.

CORRESPONDENCE: None.

CONSENT CALENDAR

- A. September 2024 Regular Meeting Minutes
- B. September 2024 Expenditures
- C. September 2024 Operator's Report

On motion of President David Williams and seconded by Director Gregg Burgess and approved by those present, the Board approved the consent calendar. 3 ayes; 2 absent.

Manager's Report

- A. Advised Board new soft start was installed on September 11, 2024 and all wells and tank are running normal.

- B. Advised Board Lead Service Line Inventory was submitted September 23, 2024. The state requested some minor changes which we completed and resubmitted. SCSD received final approval of the LSLI from the state on October 7, 2024.
- C. Advised Board the air conditioner for the office needed repairs. The condenser fan motor, dual run cap and contactor were replaced and it was recharged with 2 pounds of refrigerant. It is now working great.

Discussion & Action Item

- A. Discussed with the Board that we need to have a Water Shut Office Protection Written Policy per regulation. It was decided General Manager would draft the policy using policies received from other districts and send to the attorney for their approval.
- B. Discussed with the Board the response received from the State regarding Technical Assistance for the tank. The State did not approve technical assistance/grant funding at this time. A memo was received from Sanbell (previously Coleman Engineering) October 7, 2024 outlining the response from the State on our application, current and future funding options and their current recommendations. Board members present were provided with a copy of the memo. President David Williams made a motion to move forward with the recommendation to prepare design plans and specifications to the 60% draft level and to monitor legislation actions that may open up for funding in 2025. With the plans at 60%, we will be in a position to apply for either construction funding or technical assistance should more funding become available in additional categories for which we may qualify. SCSD will request Sanbell/Coleman to prepare a scope and fee agreement for our review/approval. Director Gregg Burgess seconded the motion. 3 ayes, 2 absent.
- C. Discussed with Board SCSD’s policy regarding cash-in-lieu of medical benefit. It was discussed that medical insurance is a benefit provided to employees and cash-in-lieu is not an optional policy at SCSD.

**MEETING ADJOURNED AT 7:25 p.m. IN MEMORY OF: Linda Carner
Dennis Clark
Doug Elliott**

DATE: _____ SIGNATURE: _____
Laura Jones/Board Secretary