

1880 ACACIA AVENUE PO BOX 710 SUTTER, CALIFORNIA 95982-0710 Office # (530) 755-1733 Fax # (530) 755-1777

## **REGULAR MEETING**

Monday, November 4, 2024

6:33 P.M.

# -MINUTES-

DIRECTORS PRESENT David Williams, President

Joel Farias, Jr., Vice President Gregg Burgess, Director Brandon Hunt, Director Robert Ripley, Director Laura Jones, Board Secretary

CALL TO ORDER Board President David Williams called the meeting to order at 6:33 p.m.,

leading the Pledge of Allegiance to the Flag.

**PUBLIC PARTICIPATION:** None.

**CORRESPONDENCE:** Proposals from VistaNet for computer server, email, firewall.

#### **CONSENT CALENDAR**

- A. October 2024 Regular Meeting Minutes
- B. October 2024 Expenditures
- C. October 2024 Operator's Report

On motion of Vice President Joel Farias and seconded by President David Williams and approved by those present, the Board approved the consent calendar. 5 ayes.

### Manager's Report

- **A.** Advised Board there was a leak that SCSD Operators repaired on Walnut Street due to roots.
- **B.** Advised Board there was a leak that SCSD Operators repaired on Pepper Street due to roots.
- **C.** Advised Board SCSD received the Certificate of Facts for the Election from Sutter County Registrar's office and that SCSD will need to appoint the Directors at

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December meeting - David Williams, Brandon Hunt and Robert Ripley. All three will need to go to the Sutter County Elections to take oath after they are appointed.

#### **Discussion & Action Item**

- A. Discussed with the Board the quote from VistaNet for the new server and email and firewall upgrades. Vice President Joel Farias made a motion to move forward with the replacement/upgrade of our computer server per the quote provided. Director Robert Ripley seconded the motion. 5 ayes.
- B. Discussed with the Board the status of our meter reading equipment and the fact that it is outdated, problems with charging and the wand is broken. General Manager provided an estimate to replace the equipment based on research and conversation with our vendor. SCSD will need to reinitiate our service support contract with Sensus so the software can be upgraded and support the new equipment.
- C. Discussed with the Board that Sanbell/Coleman is in the process drafting a scope/fee agreement for 60% plans and we should have the agreement for review at the December meeting.
- D. Discussed with the Board that the [new June 2023] electric vehicle is having charging issues. We also previously had some brake issues, which resulted in new brake pads and a switch being replaced. Advised Board that we purchased the one-year service agreement last week and Raymond West will be coming to inspect the vehicle and address the charging issues as soon as possible. It was discussed if it was still under warranty and General Manager advised Raymond West is checking on the status of the warranty and confirming if the warranty paperwork was submitted when SCSD received the vehicle. Vice President Joel Farias requested GM to inquire if the warranty is not valid if we could submit paperwork to have the warranty reestablished. There was also a discussion regarding a previous loaner that Raymond West provided to SCSD while waiting receipt of our new/current vehicle.

MEETING ADJOURNED AT 7:20 p.m. IN MEMORY OF:	<b>Doug Elliott</b>
	<b>Ted Pretorius</b>
	Ray McReynolds
	<b>Cameron Martin</b>

DATE:	SIGNATURE:	
<del></del>	_	Laura Jones/Board Secretary